



# October Meeting Minutes

**St. Dominic Savio Catholic School Community Council**  
*October 1st, 2024*

Name	Position	*	Name	Position	*
Joline Matsalla	Chair/Yearbook	P	Carmen Lanigan	Member at Large	P
Sarah France	Vice Chair/Parish Liaison	P	Stephanie Lloyd	Director/Special Lunch	P
Crystal Boos	Secretary/Fundraising	P	Megan Ludik	Director/Social/Communication	P
Melissa Hicke	Treasurer	P	Lindsey Miller	Social	P
			Janessa Rath	Social	P
Gilles Dauphinais	Principal	P	Nadine Selinger	Member at Large	X
Allison Greenough	Vice-Principal	P	Jill Thoudsanikone	Social	X
			Meagan Ulmer	Member at Large	P
Tanya Bechard	Special Lunch	P	Jenna Webb	Fundraising	P
Kaitlyn Brown	Member at Large	P	Maraya Zook	Director	P
Jamie Carlson	Social	X			
Christina Costanza	Member at Large	X	Ms. Runge	Teacher Representative	P
Erin Degelman	Special Lunch/Fundraising	x			
Jennifer Giannini	Social/Communication	P			
Allison Hall	Member at Large	X			

\* P =attended in person; X = not in attendance; T = Teams

<b>Welcome - Joline Matsalla</b>
<ul style="list-style-type: none"> <li>• Welcome / Land Acknowledgment / Opening Prayer</li> <li>• Call to Order @ 6:31pm</li> <li>• Approve agenda &amp; minutes - all approved as no objections</li> </ul>
<b>Administration Report - Giles Dauphinais, Allison Greenough &amp; Jasmine Runge</b>
<ul style="list-style-type: none"> <li>• Introducing Jasmine, teacher for Primary Science and EFAP Room</li> <li>• Enrolment up by 2 students (294 now)</li> <li>• Fire drill was today, first of 2 this week, another one Oct 2 to accommodate the second kindergarten class</li> <li>• Bus evacuation drill Oct 2</li> <li>• Thursday, Oct 3, is reverse lockdown drill</li> <li>• Oct 11 - lockdown drill with RPS</li> </ul>

- Principal encouraged discussing with the children ahead of time to warn them so as to not scare them
- Football - girls lost out today, boys lost last week, they are both done for the season
- Cross-Country final meet on Thursday, Oct 3
- Volleyball starts tomorrow, Oct 2, for both boys and girls
- Improv first home-game tonight (Oct 1) at St Dominic vs St Marguerite
- Athletics, K-3/4/5 with Mrs Adams
- Math-Magma starting for older grades
- QR Codes and passwords to be coming home with parents soon for these programs
- Terry Fox raised over \$1800 this year (up from previous years), walk was Friday Sept 27, went well, beautiful weather
- Staff retreat this Friday Oct 4, no school, staff will go out in community to volunteer at various sites
- October - Responsibility (Character Strong Monthly Virtue)
- 2<sup>nd</sup> Kindergarten group and Mrs Bast 1&2 will do Thanksgiving Liturgy Oct 9 for all who want to attend
- School Spirit Wear - link to order in the newsletter - a few new options
- PST Conferences are coming up - Nov 20 & 21 (no school that Friday)
- School Improvement Plan will be presented at the next meeting
- Grade 4 receiving bibles at liturgy tomorrow, Oct 2

#### **Chair Report/Yearbook - Joline Matsalla**

- Review/approve constitution - all were in agreement, Joline will send in to the board for final approval
- Purchased 12 x \$10 gift cards for students providing childcare at the CSCC meetings - 7-11, Subway & McDonalds - Joline provided these to Giles and he will distribute to the kids that volunteer to help each month
- Globe Theatre - Fall Production is Peter Pan on December 5<sup>th</sup> @ 11am - Cost would be \$20/person - the school got approval to charge \$5 per kid to attend, approx. \$7000 to take entire school including bussing and chaperones. School staff are on the fence as it is costly but the CSCC ultimately has to decide. Allison mentioned sometimes you can get into the rehearsal for free or to explore Miller or other places to take the kids to a theatre show for a lesser expense. Perhaps look at bringing in a theatre show and pairing with a school that wouldn't have that opportunity. Jenna said she would look into some other options and we can cost compare and make a decision in the Nov meeting.
- 408 seats at the Globe Theatre so will have to decide soon as likely to fill to capacity. We would take nearly 300 students + chaperones.
- Yearbook - feedback from last yearbook welcome - Joline ordered a couple extra, 2 left if anyone missed out, \$22 for them. Good feedback from the committee overall.

#### **Financial Report - Melissa Hicke**

- Bank balance as of September 30<sup>th</sup> - \$4,526.42
- Walkathon expenses so far - \$867.29
- AirPods for \$219 were purchased in July and included in previous year budget
- Will set budget for the year at November meeting after the results of WalkATHon are tallied and added to the account.

#### **Social Committee - Megan Ludik**

- Turkey Trot - October 11<sup>th</sup>
- Halloween Dance - October 25<sup>th</sup> - 6-8:30pm -

DJ Booked from last year.

No charge typically and then did 10-15 raffle items which is the décor/Halloween inflatables as the money draw.

Grade 8's will do the canteen as grad fundraiser. Allison Hall is organizing the canteen.

Spent \$1250 last year roughly.

Steph Lloyd typically runs photo booth but is away that weekend so if we want to do the photo wall someone else will have to do it or do a selfie station. Tanya Bechard offered to handle the photo wall and Jennifer offered to create a QR code so that students can submit their photos to be included in the yearbook.

Will get gr 7 & 8 to run the games. Broke even on the raffles historically.

As a group decided to do a donation bin, suggested at \$5 per family. All decorations are here in the storage. Set up with start right after school.

Watch for SignUp Genius email to help volunteer at various spots at the event. Megan will send this out.

**Fundraising Committee - Crystal Boos & Jenna Webb**

- Walkathon - Tuesday October 15<sup>th</sup>, 2025, 1-3:30pm
- Treats handed out today to those that have brought in pledges, will continue to distribute candy and treats to those bringing in pledge money to try and keep the motivated.
- Ashley Marceau reached out through FB & said that the RedSox would like to donate 4 tickets to a game this upcoming season and that if it works out, Slider the Mascot could be there to hand them out.
- Spoke with the Pats office today about K9 appearance and will hear back in the next day or two.
- Firetruck booked and plan to attend to do tours and let the kids explore the truck
- Shark costume to be pulled out of storage, get a kid to wear it throughout
- Jasmine is a rider cheerleader and she will try to coordinate some of the cheerleaders to attend - the kids will love that
- Check weather report and if necessary, move the games to the gym
- Crystal to share last year's schedule with Allison Greenough as a reminder, school will put them into teams by color and with their little buddies to do the walk.
- Meet in the gym at 1pm to kick off, send them outside. When they start their walk, take a group photo for the yearbook and send them off on same route as Terry Fox. Upon their return, Special Lunch committee can hand out a treat. Play games, put tattoos on, enter for prizes in between the walk.
- 3pm wrap up in the gym, announce the total, draw for all the awesome prizes

**Special Lunch Committee - Stephanie Lloyd**

- September Special Lunch went super smooth! BP's sent extra meals, very well organized
- They received some feedback from a parent that they felt we did too many special lunches and asked for too many financial commitments from parents. Discussed removing an upcoming option. Decided to continue to offer as planned with Nov 27 being new Taco in a Bag day to avoid overlapping with Grey Cup fun treat day.
- Treat at the Walk-a-thon - popsicles if nice out, alternate option if weather is poor
- Special Treat Day - Kernels popcorn Oct 16 (17th for Kinder B)
- Free Pizza on Halloween from CSCC
- Hot Chocolate and Cookies (Free) in December

**Communications/Social Media - Jen G. and Megan L.**

- Both are working to post as often as possible
- Created a spreadsheet and schedule for best practices to avoid duplication of posts and to follow the same format
- One more Canva account available for those who may be interested in helping (Jen, Crystal, Megan and Joline all currently have access to the St Dominic account)

**Parish Liaison - Sarah France**

- Reconciliation signup was low so they are going around and trying to find more for Gr 4+
- Youth Ministries in the works as a monthly event but nothing set in stone yet - watch for details in the near future.

**Other**

- A question brought up about Edsby not syncing with the school's Outlook calendar function. Giles will work with Syliva on getting this repaired so all activities are found in Edsby as they should be. A few people are also having a glitch with submitting absences and have to logout and re-login to get it to submit.

**Next meeting:**

- November 12<sup>th</sup>, 2024 @ 6:30pm
- Childcare will be available for all meetings going forward

**Adjournment @ 7:32pm**

